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MINUTES

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**1. CALL TO ORDER**

At 6:15 p.m. the Board convened and announced they would recess into closed session to discuss Items 2.1, 2.2 and 2.3 below.

Present: Rick Rees, Jann Reed, Rick Anderson, Dr. Andrea L. Thompson

Absent: Dr. Kathleen Kaiser

**2. CLOSED SESSION****2.1 Conference with Labor Negotiator**

Employee Organization:

CUTA

CSEA, Chapter #110

Other Representatives:

Kelly Staley, Interim Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

**2.2 Conference with Legal Counsel – Existing Litigation per Ed Code §54956.9(a)**

Name of Case: Flair Cleaners

Other Representatives:

Greg Einhorn, Attorney at Law

Michael Weissenborn, Facilities Planning/  
Construction Supervisor

Kelly Staley, Interim Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

**2.3 Public Employee Performance Evaluation**

Title: Interim Superintendent

**3. RECONVENE TO REGULAR SESSION**

Present: Rick Rees, Jann Reed, Rick Anderson, Dr. Andrea L. Thompson

Absent: Dr. Kathleen Kaiser

**3.1 Board President Rees called the Regular Session Meeting to Order in the City Council Chambers at 7:03 p.m.****3.2 Announcements on Closed Session**

Board President Rees stated that the Board had been in closed session since 6:15 p.m. regarding 2.1 and 2.2. They will return to closed session on 2.3.

**3.3 Board President Rees led the salute to the Flag.****4. STUDENT REPORTS**

Pedro Quintana, Kena Vigil and Marisela Romo presented the activities and fund raising events at Fair View High School. Courtney Bobinger, Senior Class Vice President, and Vincent Walker, Senior Class Spirit Coordinator, listed the events at Pleasant Valley High School. Lily Zhao, Student Body Treasurer, reported on the activities at Chico High School.

**5. SUPERINTENDENT'S REPORT**

At 7:12 p.m. Les Heringer, representing Friends of Ag, provided a handout which outlined some of the current activities in the CHS Agriculture Department and introduced Sheena Zweigel, a new teacher in the department.

At 7:25 p.m. Principal Diane Bird and teacher Laurie DeBock, McManus Elementary, reported on the \$450,000.00 Healthy Start Grant.

Interim Superintendent Staley reported that Dr. Cynthia Kampf received an award from the Boys & Girls Club for raising over \$1 million.

**6. CONSENT CALENDAR**

At 7:27 p.m., Board President Rees reported that there were changes to the Consent Agenda: An Exhibit for 6.C.3 had been added. Board President Rees asked if there was anyone from the public or a board member who wished to pull any item for further discussion. There was no comment from the public. Board Member

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Thompson pulled Items 6.B.6. Board Vice President Reed pulled Item 6.B.9. Interim Superintendent Staley pulled 6.B.8. A motion was made by Board Member Thompson and seconded by Board Vice President Reed to approve the balance of the consent items, with changes as noted above.

## A. GENERAL

1. The Board approved Minutes of Special Session 10/10/07 and Regular Session on 10/17/07.
2. The Board accepted the items donated to Chico Unified School District.

Donor	Item	Recipient
Becky Stofa	Nails	Academy for Change
Books Are Fun - Sharon & Art Lance	Books	Chapman - Library
Jessie & S, Inc. dba Spinning Wheel Restaurant	\$50.00	Chapman - M. Beebe's Class
Mark Rodriguez & Karen Zoller	R-13 Buffet Clarinet	CHS - Band
Ray & Bette Narbaitz	Books, CD's & Instruments	Elementary Fine Arts
Farshad Azad	\$1,000.00	Emma Wilson - Classroom Supplies
Sheri Hanni	\$50.00	Emma Wilson - M. Tebo's Class
The Cookie Shop - Mike	13 Dozen Cookies	Emma Wilson Anniversary Picnic
Chico Assoc. of Realtors	Office/Classroom Supplies	Forest Ranch
North State Screen Printing	T-Shirts	FVHS
Charlene Vigallon	Frames & Archive Matting	FVHS - Art Dept.
Rotary Club of Chico	\$654.00	FVHS - Bus Passes
Susan & Blake Roath	\$100.00	Hooker Oak
Susan & Blake Roath	\$500.00	Hooker Oak - Room 7
Debra D. Calkins	Corner Desk	McManus
Michael Bailey	\$200.00	McManus - G. Schwarz's Room
Sandi Marsieola	Clarinet	MJHS - Band
Lisa Bogen	\$50.00	Neal Dow - Field Trips
Larry & Molly Kimberling	\$50.00	Neal Dow - Godbold Field Trip
Greg & June McLaughlin	\$40.00	Neal Dow - Room 18
James & Cindy Wilson	\$100.00	PVHS - 1/2 each Boys/Girls Golf
Sports Boosters	Merchandise - \$2,815	PVHS - Athletics
Franky's	\$200.00	PVHS - Athletics - Boys Basketball
Wendel, Inc. - dba Staffing Solutions	\$100.00	PVHS - Athletics - Boys Basketball
Linda Elliott & Mark Leach	\$200.00	PVHS - Athletics - Girls Volleyball
Michael & Jeanette Kapellas	\$150.00	PVHS - Home Economics
Shirley Simmons	50 Paperbacks	PVHS - Library
Linda Elliott	20 Books & 1 VHS	PVHS - Library
Heather Lyon - Lyon's Books	4 Books	PVHS - Library
All Metals - Mike Lazzareschi	2000 lbs of Steel	PVHS - Welding Class
Julie & Art Suniga	Desk	Shasta
Merrilee Anzalone	\$30.00	Shasta - Library
Steve & Sandy Snow	Refrigerator	Sierra View - Staff Break Room

## B. EDUCATIONAL SERVICES

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1. The Board approved expulsions of students with ID's: 25250, 28110, 35521, 35612, 39606, 39607, 42376 and 64094.
2. The Board approved the Field trip Request by Chico High AP English to go to Ashland, OR, on 04/12/08-04/13/08.
3. The Board approved the Field Trip Request Chico High FFA to attend state finals for floriculture on 05/02/08-05/04/08.
4. The Board approved the Field Trip Request by Chico High FFA to attend MFE/ALA FFA Conference from 01/04/08-01/05/08.
5. The Board approved the Field Trip Request by Chico High FFA to attend FFA leadership conference from 04/19/08-04/22/08.
6. Consider approval of Fund Raising Request by Marigold PTA to sell cookie dough from 11/14/07-12/17/07. *This item was pulled by Board Member Thompson for further discussion below under Item 7.*
7. The Board approved the Fund Raising Request by Sierra View Academics Plus to conduct a Mathathon from 04/01/08-04/04/08.
8. Consider approval of Field Trip Request by PVHS Fellowship of Christian Athletes Club to visit University of Oregon for fellowship from 11/08/07-11/11/07. *This item was pulled by Interim Superintendent Staley for clarification below under Item 7.*
9. Consider approval of Fund Raising Request from PVHS FHA-HERO to hold a cookbook sale from 11/09/07-04/04/08. *This item was pulled by Board Vice President Reed for discussion below under Item 7.*
10. The Board approved the Fund Raising Request from Rosedale 5<sup>th</sup> grade to hold a Jog-A-Thon from 11/09/07-11/27/07.

## C. BUSINESS SERVICES

1. The Board approved the Consultant Agreement with Solution Tree for \$9,500.00 to provide workshops designed to help K-12 interventions.
2. The Board approved the Consultant Agreement with CSUC Research Foundation for \$10,000.00 for evaluation and survey services on student achievement.
3. The Board approved the Vending Meals Contract with Notre Dame to provide school lunches to their students.

## D. HUMAN RESOURCES

1. The Board approved the Certificated Human Resources actions:

Name	Assignment	Effective	Comment
<b><u>Temporary Appointment(s) 2007/08 According to Board Policy</u></b>			
Kelly, William	0.2 FTE Elementary	1 <sup>st</sup> Semester 2007/08 (Effective 10/23/07)	Temporary Appointment
Phillips, Lori	0.6 FTE Elementary	1 <sup>st</sup> Semester 2007/08 (Effective 10/22/07)	Temporary Appointment
Pulgarin, Alma	0.21 FTE Elementary	1 <sup>st</sup> Semester 2007/08 (Effective 10/22/07)	Temporary Appointment

2. The Board approved the Classified Human Resources actions:

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<u>Name</u>	<u>Class/Location/Assigned Hours</u>	<u>Effective</u>	<u>Comments/Fund</u>
<u>Appointments</u>			
Abrego, Norma	Targeted Case Manager-Bil/Rosedale/4.0	10/16/07	New Position
Abrego, Norma	Targeted Case Manager-Bil/MJHS/4.0	10/16/07	New Position
Collado, Josh	Campus Supervisor/MJHS/1.0	10/04/07	Vacated Position
Collado, Josh	Campus Supervisor/CJHS/.5	10/12/07	Vacated Position
Davis, Kim	IA-Special Education/Citrus/1.0	10/15/07	New Position/ Grant Fund
Dutra, Deborah	LT IA-Special Education/CJHS/1.0	10/09/07-12/19/07	New LT Position/ Special Education
Egger, Kimberly	Instructional Assistant/Rosedale/2.4	10/01/07	New Position/ Grant Fund
Fisher, Christine	LT Instructional Assistant/Citrus/1.2	10/25/07-12/22/07	New LT Position/ Grant Fund
Forbes, Cathryn	IA-Sr Elementary Guidance/Parkview/1.4	09/04/07	New Position/ Grant Fund
Fune, Lisa	IA-Sr Elementary Guidance/Neal Dow/3.0	10/30/07	New Position/ Grant Fund
Gentry, Heidi	IPS-Healthcare/Sierra View/6.0	09/27/07	Vacated Position/ Special Education
Jessee, Kathryn	Instructional Assistant/Parkview/3.0	10/29/07	New Position/ Grant Fund
Johnson, Christine	Targeted Case Manager/Rosedale/4.0	10/16/07	New Position/ Categorical Fund
Martin, Sandra	Sr Library Media Assistant/BJHS/5.0	10/15/07	Vacated Position
McCall, Jennifer	Typist Clerk-Administration/ Education Services/8.0	10/16/07	New Position
Pedigo, Maria	Parent Clerical Aide-Restr/CHS/3.0	10/09/07	Vacated Position/ Categorical Fund
Renwick, Beth	LT IA-Special Education/PVHS/2.9	10/02/07-01/11/08	New LT Position/ Special Education
Snyder, Robin	Instructional Assistant/Rosedale/1.5	10/15/07	New Position/ Grant Fund
Van Gilder, Jon	LT Computer Technician/ Information Services/7.0	10/12/07-04/12/08	New LT Position/ Grant Fund
Vang, Zoua	LT Impacted Language Liaison-Hmong/ Citrus/.6 & .6	10/01/07-12/22/07	New LT Positions/ Grant Fund
Vincent, John	LT Computer Technician/ Information Services/3.5	10/12/07-11/29/07	Vacated LT Position/ Grant Fund
Wilmoth, Daniel	Custodian/Marigold/8.0	10/15/07	Vacated Position
<u>Increase in Hours</u>			
Billingsley, Wendy	Office Assistant-Elem Attendance/ McManus/6.5	10/12/07	Increase in Hours/ Grant Fund
Johnson, Cherie	IPS-Classroom/Loma Vista/3.0	09/28/07	Vacated Position/ Special Education
Rives, Jodi	IPS-Classroom/MJHS/3.0	10/15/07	Vacated Position/ Special Education
<u>Transfer w/Increased Hours</u>			
Lopez, Danielle	IPS-Classroom/Emma Wilson/3.0	10/11/07	Vacated Position/ Special Education
<u>Voluntary Reduction in Hours</u>			
Forbes, Cathryn	Instructional Assistant/Parkview/3.6	09/04/07	Existing Position
<u>Transfer w/Decreased Work Year</u>			
Hobbs, Elizabeth	School Office Manager/Oakdale/8.0	11/05/07	Vacated Position
<u>Promotion</u>			

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Gilbert, Becki	School Office Manager/Hooker Oak/8.0	10/22/07	Vacated Position
Guzman, Josue	IA-Bilingual/Rosedale/4.0	10/15/07	Vacated Position
Lavin, Shawn	Nutrition Services Coordinator/ Nutrition Services/8.0	10/22/07	New Position

Leave of Absence

Dean, Sandra	Custodian/MJHS/8.0	11/10/07-11/26/07	Per CBA 5.3.3
Xiong, Lee	Impacted Language Liaison-Hmong/ McManus/3.0	10/26/07-12/20/07	Per CBA 5.12

RESIGNATIONSResigned Only Position Listed

Billingsley, Wendy	Office Asst Elem Attendance/ McManus/6.0	10/12/07	Increase in Hours
Gilbert, Becki	Sr Office Assistant/Education Services/8.0	10/21/07	Promotion
Guzman, Josue	IPS-Healthcare/PVHS/6.0	10/14/07	Promotion
Hobbs, Elizabeth	M & O Coordinator/M & O/8.0	11/04/07	Transfer w/Decreased Work Year
Johnson, Cherie	IPS-Classroom/Loma Vista/2.0	09/27/07	Increase in Hours
Lavin, Shawn	Cafeteria Satellite Manager/ Hooker Oak/4.7	10/21/07	Promotion
Lopez, Danielle	IA-Special Education/CCDS/2.0	10/10/07	Transfer w/Incr Hours
Manfredi, Dominic	IPS-Classroom/CHS/3.5	10/26/07	Voluntary Resignation
Rives, Jodi	IPS-Classroom/Loma Vista/2.0	10/14/07	Increase in Hours
<u>Resignation/Termination</u>			
Davis, Patricia	Campus Supervisor/BJHS/1.0 & 2.0	10/08/07	Voluntary Resignation
Golden, Patricia	Library Media Assistant/Rosedale/2.5	06/30/07	Amend Voluntary Resignation to GH Retirement
Hamilton, Bonny	IPS-Classroom/Rosedale/6.0	09/28/07	Voluntary Resignation
Marquez, Alix	IPS-Classroom/Loma Vista/6.0	09/28/07	Voluntary Resignation
Maxwell, Justin	IPS-Classroom/Hooker Oak/2.0	10/29/07	Voluntary Resignation
Nash, Robyn	Sr Office Assistant/ Education Services/8.0	10/31/07	GH Retirement
O'Sullivan, Sharon	IA-Special Education/BJHS/5.0	10/01/07	GH Retirement
Pollard, Jordan	IA-Special Education/Sierra View/3.0	10/05/07	Voluntary Resignation
Robinson, Anne	IPS-Visually Impaired/Loma Vista/6.5	10/12/07	Voluntary Resignation
Sherwood, Judy	Parent Classroom Aide-Restr/ Sierra View/2.0	10/19/07	Voluntary Resignation
Sherwood, Judy	Parent Clerical Aide-Restr/Sierra View/.5	10/19/07	Voluntary Resignation
Slightom, Harold	Sr Grounds Worker/M & O/8.0	10/31/07	GH Retirement

(Consent Vote)

AYES: Rees, Reed, Anderson, Thompson

NOES: None

ABSENT: Kaiser

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7. DISCUSSION/ACTION CALENDARITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION:

Item: 6.B.6. – at 7:30 p.m., after Board Member Thompson expressed her interest in seeing healthier types of food sales in the future, Board Vice President Reed moved to approve 6.B.8, seconded by Board Member Thompson.

AYES: Rees, Reed, Anderson, Thompson

NOES: None

ABSENT: Kaiser

Item: 6.B.8 – at 7:32 p.m., after Interim Superintendent pointed out that the item was not appropriately checked as approved, Board Vice President Reed moved to approve 6.B.8, seconded by Board Member Thompson.

AYES: Rees, Reed, Anderson, Thompson

NOES: None

ABSENT: Kaiser

Item: 6.B.9 – at 7:33 p.m., Board Vice President Reed commented on an event she recently attended, expertly catered by the HERO Culinary class. Board Vice President Reed moved to approve 6.B.9, seconded by Board Member Thompson.

AYES: Rees, Reed, Anderson, Thompson

NOES: None

ABSENT: Kaiser

At 7:34 p.m., Assistant Superintendent Feaster requested that the order of the remainder of the agenda be changed and that Item 7.B.1 and 7.B.2 (Human Resources) be moved up, with B.2 first.. The Board had no objections.

B HUMAN RESOURCES2. Change in Personnel Commission

Assistant Superintendent Feaster presented Dave Koll, Director of Classified Personnel, who gave a brief explanation of the role and function of the Personnel Commission. Len Whitegon, one of the members of this commission, was retiring the commission after 20 years. Assistant Superintendent Feaster noted that Mr. Whitegon started with CUSD in 1955 as a teacher. Board President Rees presented Mr. Whitegon with a letter of appreciation and a card admitting both he and his wife to any athletic event or activity at CUSD, without cost. Board President Rees praised Mr. Whitegon's tireless community work and leadership. Mr. Whitegon received a standing ovation.

Assistant Superintendent Feaster announced that Mr. Jim Sands will be taking Mr. Whitegon's seat on the commission.

1. Annual 2006-2007 Personnel Commission Report

Director David Koll reviewed the Annual 2006-2007 Personnel Commission report. No action was required.

A. GENERAL1. Setting Annual Organizational Meeting

At 7:45 p.m., Board President Rees indicated that the Board must set the Annual Organizational Meeting. The suggested date was December 5, 2007. At the organizational meeting the Board sets the calendar, time and place of board meetings for 2008 and elects officials of the Board. He asked if there were any Board Members interested in running for internal office: Jann Reed indicated an interest in seeking the Presidency and Andrea Lerner Thompson stated an interest in the Vice Presidency seat. Board President Rees indicated that Kathleen Kaiser had expressed an interest in the Clerk position. At 7:50 p.m., Board President Rees asked for public comment. There was none. A motion was made by Board Member Anderson to set December 5 as the date for the annual organizational meeting for the governing board of CUSD. It was seconded by Board Vice President

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Reed.

AYES: Rees, Reed, Anderson, Thompson  
NOES: None  
ABSENT: Kaiser

2. 2<sup>nd</sup> Reading and Approval of Board Policies 1000 Series – Community

Interim Superintendent Staley presented the 1000 Series policies – Community for discussion and approval. Board Member Thompson asked for clarification on BP 1112. There were no proposed changes. At 7:55 p.m., Board President Rees asked if there was any public comment. Seeing none, Board Vice President Reed moved to approve the Board Policies - 1000 Series, with no amendments, seconded by Board Member Thompson.

BP 1000 – Concepts and Roles

BP 1100 – Communication with the Public

BP 1112 – Media Relations

BP 1113 – District and School Web Sites

BP 1150 – Commendations and Awards

BP 1160 – Political Processes

BP 1220 – Citizen Advisory Committees

BP 1250 – Visitors

BP 1312.1 – Complaints Concerning District Employees

BP 1312.2 – Complaints Concerning Instructional Materials

BP 1312.3 – Uniform Complaint Procedures

BP 1330 – Use of School Facilities

BP 1340 – Access to District Records

BP 1400 – Relations between other Governmental Agencies and the Schools

BP 1431 – Waivers

BP 1700 – Relations between Private Industry and the Schools

AYES: Rees, Reed, Anderson, Thompson  
NOES: None  
ABSENT: Kaiser

C. BUSINESS SERVICES

1. Class Size Reduction Program Application

Assistant Superintendent Combes reviewed the Class Size Reduction Program Application. CUSD was applying for maximum funding to be readjusted as the end of the school year, based on average daily enrollment. The program is not self-supporting. At 7:59 p.m., Board President Rees asked for public comment. There was none. Board Member Thompson moved to approved 7.C.1, seconded by Board Member Anderson.

AYES: Rees, Reed, Anderson, Thompson  
NOES: None  
ABSENT: Kaiser

2. Cabinet Budget Advisory Team

Assistant Superintendent Combes discussed the formation and role of the Cabinet Budget Advisory Team – it was not intended for decision making, but to assist with identifying the budget gap and provide preliminary research on cost saving measures proposed by employees and the public. The formation of the team was a result of the county providing the District with a conditional budget approval. The District's expenses exceed revenue. In 2007-08, CUSD will have a \$342,000 shortfall. In 2008-09, it will have a \$2.5 million deficit, with reserves down 1%. Members of the committee briefly spoke on their areas of the budget and how those accounts impacted the budget. Not all revenue coming into the District can be used to pay down other accounts. Many of those dollars are restricted in their use. Programs that the District is required to offer are often not backed up by adequate funding, resulting in encroachments on the general fund. Several members of the team further explained their areas and funding sources. Director Janet Brinson explained the restrictions on categorical (Grant) funds. Director Dave Scott reviewed how Special Education costs are encroaching on the general fund.

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Director Mary Leary presented how maintenance funds are restricted to maintenance of facilities only. In addition in the area of busing students, the District rarely comes out ahead. Bob Feaster reviewed the expectations of the employee groups regarding COLA, step and column advances and the cost of benefits incentives. A "fair share formula" is unrealistic at this time of budget deficit. Supervisor Mike Weissenborn discussed the budget and all the facilities activity in recent months. Facility funds stand separate. Deferred Maintenance funds, developer fees, bond funds and redevelopment dollars (local taxes) cannot be used to balance the General Fund or Food Service Fund deficits. Director Scott Jones reviewed how the ideas were generated, categorized and researched, as well as the work currently being done on the 1<sup>st</sup> interim budget. On December 5, the first period interim will be presented to the Board. He indicated that the District will not have a positive budget. The other two possibilities are "qualified" – where the district *may not* be able to meet its financial obligations for the remainder of the current or two subsequent fiscal years; or "negative" – where the district *will not* be able to meet its financial obligations for the remainder of the current or two subsequent fiscal years. The committee recommended the next step: a Superintendent's Budget Committee to include additional stakeholders. They offered some guidelines in developing this second committee, including: purpose, roles and responsibilities, committee member requirements, membership makeup and timeline for developing a 2008-09 budget. Board Member Anderson indicated that the Board would be open to taking a fresh look at things, but there would have to be a balancing of giving up methods/programs against whether the District may lose students in the process. Board Vice President Reed requested the committee present items where every consideration has been given as to the viability of the action suggested. Board President Rees gave his support to the new committee so that the Board could concentrate on viable budget suggestions, and not have to deal with the laundry list of items they would never consider. He also recognized that though some of the suggestions to cut the budget were well-meaning, they were not viable, either through misunderstanding on how the budget works, or were not legally sound. Board Member Anderson suggested that the Board also look at the flip-side of cuts, making what programs and facilities the District does have the best they can.

At 8:58 p.m., Board President Rees asked for public comment. Mr. Henry Pratt offered his services to analyze CUSD vehicles for cost saving measures. He suggested that there were many more individuals who could act as non paid consultants to the district in areas of their expertise.

At 9:02 p.m., Board Member Anderson moved to direct the Superintendent to form the Superintendent's Budget Committee and allow the Superintendent to draft the charge and report back to the Board.

AYES: Rees, Reed, Anderson, Thompson  
NOES: None  
ABSENT: Kaiser

8. **ITEMS FROM THE FLOOR**

Jack Metcalf, labor relations representative for CSEA, provided a handout and indicated that last year's negotiations are still incomplete. They felt CUTA's grievance procedures were better than CSEA's.

9. **ANNOUNCEMENTS**

Board Vice President Reed indicated that November 9 was the deadline for submission of Marsh nominees. Board Member Anderson recently attended CSU stakeholders meeting in Fresno where he represented Chico and K-12 to review a draft strategic plan for CSU, "Access to Excellence."

Board Member Anderson said he would be reporting on the CSBA conference at the next board meeting. Board Vice President Reed reminded everyone there are many holiday concerts coming up.

10. **RECESS**

At 9:21 p.m. Board President Rees recessed into closed session.

11. **ADJOURNMENT**

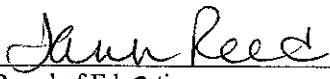
At 10:00 p.m. the meeting was adjourned.

:mga

APPROVED:



MINUTES

  
Board of Education

  
Administration